

**MINUTES OF A MEETING OF SURREY  
HEATH BOROUGH COUNCIL held at  
Surrey Heath House, Camberley on  
25 February 2015**

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+ Cllr Bob Paton (Mayor)  
+ Cllr Joanne Potter (Deputy Mayor)

- |                             |                          |
|-----------------------------|--------------------------|
| + Cllr David Allen          | + Cllr Edward Hawkins    |
| + Cllr Rodney Bates         | + Cllr Josephine Hawkins |
| + Cllr Richard Brooks       | + Cllr Paul Ilnicki      |
| + Cllr Keith Bush           | + Cllr Lexie Kemp        |
| Cllr Glyn Carpenter         | - Cllr Bruce Mansell     |
| + Cllr Bill Chapman         | + Cllr David Mansfield   |
| + Cllr Mrs Vivienne Chapman | - Cllr John May          |
| + Cllr Ian Cullen           | + Cllr Charlotte Morley  |
| + Cllr Paul Deach           | + Cllr Adrian Page       |
| + Cllr Tim Dodds            | + Cllr Ken Pedder        |
| + Cllr Colin Dougan         | + Cllr Chris Pitt        |
| + Cllr Craig Fennell        | + Cllr Wynne Price       |
| - Cllr Surinder Gandhum     | + Cllr Audrey Roxburgh   |
| - Cllr Heather Gerred       | + Cllr Ian Sams          |
| + Cllr Liane Gibson         | + Cllr Pat Tedder        |
| + Cllr Moira Gibson         | + Cllr Judi Trow         |
| - Cllr Alastair Graham      | + Cllr Valerie White     |
| Cllr David Hamilton         | - Cllr Alan Whittart     |
| + Cllr Beverley Harding     | + Cllr John Winterton    |

+ Present  
- Apologies for absence presented

**47/C Minutes**

It was moved by the Mayor, seconded by the Deputy Mayor, and

**RESOLVED that the minutes of the meeting of the Council held  
on 10 December 2014 be approved as a correct record.**

**48/C Apologies for Absence**

Apologies for absence were submitted on behalf of Councillors Surinder Gandhum, Heather Gerred, Alastair Graham, Bruce Mansell, John May and Alan Whittart.

**49/C Mayor's Announcements**

The Mayor told Members that he had had a very busy time during the Christmas period, which had included the switching on of a large number of Christmas lights, and attending lunches on Christmas day.

He had also attended business events in Chobham, Frimley, Lightwater and Camberley and a number of Women's Institute meetings.

The Mayor reported that he also had had a very interesting visit to Coldingley Prison, in Bisley.

He referred to his visits to care homes in the Borough, which had made him aware of the increasing number of people suffering from dementia. As a result he was organising a Dementia Awareness Event on 16 April 2015.

## **50/C      Leader's Announcements**

The Leader referred to a number of meetings she had recently attended. The Surrey Leaders had discussed devolution and the combined authorities approach in relation to the future shape of local government. This would be an issue to be revisited following the elections in May.

The Joint Leaders Board of the M3 Enterprise LEP had received a presentation, from the regional directors and Chief Executive of Network Rail, with regard to their proposals to modernise and improve the railway lines which lay within the Enterprise M3 area. However the line through the Borough was part of the Windsor line and this was unlikely to see any improvements before 2046.

The Joint Executive Board, which comprised 3 members of this Council's Executive and 3 from the County Council's Executive, had been extremely useful in helping to resolve some of the more strategic, partnership matters.

In relation to the current LEP bids, the Leader reported that the bid for the remainder of the improvement works to the A30 to Knoll Road had been successful. She also announced that she had accepted an invitation, as Leader of the Council, to sit on the Heathrow Airport Consultative Committee.

## **51/C      Council Tax and Budget 2015/16**

The Council was advised that the Government continued to pursue its policy of reducing the budget deficit. This has resulted in a 40% cut, in real terms, to total local government funding nationally since 2010. For this Council, this had resulted in a reduction in grant of almost £3m and the Rate Support Grant was now under £1m.

The Government had again announced that it would pay a 1% compensatory grant to all those Councils which elected to freeze their Council Tax in 2015/16. The Secretary of State had set the referendum limit at 2%. Any increase in Council Tax above this limit would be deemed to be excessive and required to be the subject of a binding referendum.

The net cost of services for 2015/15 at £11,125,700 represented a decrease of £160,575 on the previous year. It was noted that not all of the net cost of services would be met by council tax and that the council tax requirement would be determined following deductions made to allow for sources of funding.

In order to address the deficit on the Pension Fund, the actuary had proposed that the additional deficit contribution of £380k in 2015/16, would need to be increased to £507k in 2016/17. It was noted that this would be a significant pressure on the budget going forward.

Members were advised that expenditure of £693,850, relating to community grants, transformation costs, property maintenance, community safety and family support would be funded from reserves.

It was estimated that a New Homes Bonus of £1,271,000 would be received in 2015/16 and it was proposed that £600,000 be used to support the revenue budget.

Last year the Council had made a special grant to parishes to compensate them for the impact of the changes to the Local Council Tax Support Scheme. It was proposed that this grant would remain unchanged from that made in 2014/15.

The Section 151 Officer had determined that a surplus of £1,000,000 could be declared on the Collection Fund for the year. Of this, £750,000 would be paid to Surrey County Council, £130,000 to the police and the remaining £120,000 to this Council.

Members were advised there was likely to be a national business rates revaluation in 2017 and a rebalancing of business rates between authorities in 2020. In addition the current Government had also announced that there would be a wholesale review of business rates and the way businesses were taxed in 2016. Given the continued uncertainty over the level of revaluations on appeal, no growth in business rates had been included within the budget and instead, the government baseline had been used. Any gains above this would be taken to reserves to offset future losses and any losses would be capped at £107,000.

As in previous years, the budget contained an in-year savings target in order to deliver a balanced budget.

The Council received a detailed financial forecast which predicted the Council's finances for the next 5 years and the assumptions made. A prudent scenario based on a 1.94% increase in council tax showed that savings of about £1m would be required by 2019/20 if no steps were taken to increase income or reduce costs.

Members were advised of the financial risks contained in the budget relating to income projections, the achievement of savings, inflation rates and funding risks.

The Council's Chief Financial Officer confirmed he was satisfied that the preparation of the 2015/16 estimates had been undertaken with rigour and due diligence and provided the appropriate level of resources to meet forecast service requirements. He also reports that the Council's reserves, provisions and the General Fund Working Balance, supplemented by the Revenue Capital Reserves, were at such levels to meet all known future expenditure requirements and fund any unforeseen or urgent spending which might arise. The Chief Financial Officer drew attention to the risks within the budget particularly around the Council's ability to continue to deliver savings in the future.

Members considered two options for the budget, either to freeze Council Tax and accept the compensatory grant or to increase Council Tax by 1.94% and reject the grant.

It was proposed by Councillor Richard Brooks, seconded by Councillor Moira Gibson and

**Resolved**

- (i) to note that under delegated powers the Executive Head of Finance calculated the amount of the Council Tax Base as 36,600.49 (Band D Equivalent properties) for the year 2015/16 calculated in accordance with the Local Government Finance Act 1992, as amended;**
- (ii) to note expenditure totalling £693,850 be charged directly to reserves;**
- (iii) to note that £600,000 of the new homes bonus is being used to support the 2015/16 budget;**
- (iv) to note the implications of the Council Tax freeze grant and that an increase in Council Tax above 2% was deemed to be excessive by the Government;**
- (v) to note the level of savings required;**
- (vi) to note that the Revenue Support Grant had been reduced by 33% compared to the previous year**
- (vii) to note that there was no reduction in the grant given to parishes for the Local Council Tax Support Scheme**
- (viii) to note that a council tax surplus of £1m was being declared;**
- (ix) to note the comments in respect of the robustness of the 2015/16 budget and the adequacy of the Council's reserves, provisions and the General Fund Working Balance;**
- (x) to note the comments in respect of the financial forecast;**
- (xi) to note that of the Council's Budget requirement, £176,000 be a special expense relating to the non-parished area of the Borough.**
- (xii) that the Budget Requirement for 2015/16 be £9,999,046 as set out in Annex A;**

- (xiii) **that the Council Tax Requirement for the Council's own purposes for 2015/16 be £7,184,676 as set out in Annex A to the agenda report and;**
- (xiv) **that the Council Tax for 2015/16 (excluding special expenses and parish precepts) be set at £196.30 for a Band D property being an increase of 1.94% compared with 2014/15.**

Note: In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, a recorded vote was taken. The following Members voted in favour of the decision: Councillors David Allen, Richard Brooks, Keith Bush, Bill Chapman, Mrs Vivienne Chapman, Ian Cullen, Paul Deach, Tim Dodds, Colin Dougan, Craig Fennell, Liane Gibson, Moira Gibson, Beverley Harding, Edward Hawkins, Josephine Hawkins, Paul Ilnicki, Lexie Kemp, David Mansfield, Charlotte Morley, Adrian Page, Bob Paton, Ken Pedder, Chris Pitt, Joanne Potter, Wynne Price, Audrey Roxburgh, Ian Sams, Pat Tedder, Valerie White and John Winterton. The following Members voted against the decision: Councillors Rodney Bates and Judi Trow. No Members abstained from voting.

## **52/C Setting of Council Tax for 2015/16**

Having determined its Council Tax Requirement for 2015/16, the Council was now required formally to approve the Council Tax for the area taking into account precepts received from Surrey County Council, Surrey Police and Crime Commissioner and the Parishes.

In approving the Council Tax for 2015/16, the Council noted that the Executive, at its meeting on 6 January 2015, had approved the draft Council Tax base for 2015/16 but had delegated the final setting of the base to the Executive Head of Finance. The tax base had been set at 36,600.49 Band D equivalent properties.

### **Resolved**

1. **To note that the Council Tax Base for 2015/16 was calculated in accordance with regulations made under Section 33(5) of the Local Government Finance Act 1992:**
  - a) **for the whole Council area as 36,600.49 (Item T in the formula in Section 31B of the Local Government finance Act 1992, as amended (the "Act")); and**
  - b) **for dwellings in those parts of its area to which a Parish precept relates as in Table B below.**

<b>Bisley</b>	<b>1,507.32</b>
<b>Chobham</b>	<b>1,922.82</b>
<b>Frimley and Camberley</b>	<b>23,125.93</b>
<b>West End</b>	<b>1,997.80</b>
<b>Windlesham</b>	<b>8,046.62</b>

**being the amounts calculated by the Council in accordance with regulation 6 of the Regulations, as the amount of its Council Tax**

base for the year for dwellings in those parts of its area to which special items relate;

2. that the Council Tax requirement for the Council's own purposes for 2015/16 (excluding parish precepts and special expenses) is £7,184,678;
3. that the following amounts be calculated for the year 2015/16 in accordance with Sections 31 to 36 of the Act:
  - a) 50,343,736 being the aggregate of the amounts which the Council estimates for the items set out in Section 31(A)2 of the Act taking into account all precepts issued to it by Parish Councils.
  - b) 42,469,541 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
  - c) 7,874,195 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
  - d) £215.14 being the amount at 3(c) above (Item R), as divided by Item T (1(a) above) calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts)
  - e) 689,517 being the aggregate amount of all special items referred to in Section 34(1) of the Act (as per para 1 above)
  - f) £196.30 being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T (1(a) above), calculated by the Council in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.
4. To note that the County Council and the Police Authority have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below.

### Surrey County Council

Valuation Bands							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
813.12	948.64	1,084.16	1,219.68	1,490.72	1,761.76	2,032.80	2,439.36

### Surrey Police and Crime Commissioner

Valuation Bands							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
143.93	167.91	191.90	215.89	263.87	311.84	359.82	431.78

5. that the Council, in accordance with sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of Council Tax for 2015/16 for each part of its area and for each of the categories of dwellings.

### Parish precepts and special expenses

Valuation Band								
	A	B	C	D	E	F	G	H
Part of Area	£	£	£	£	£	£	£	£
Bisley	29.80	34.76	39.73	44.70	54.64	64.57	74.50	89.40
Chobham	26.53	30.95	35.38	39.80	48.65	57.49	66.33	79.60
Frimley and Camberley	5.07	5.92	6.76	7.61	9.30	11.00	12.68	15.22
West End	27.18	31.71	36.24	40.77	49.83	58.89	67.95	81.54
Windlesham	23.87	27.85	31.83	35.81	43.77	51.73	59.68	71.62

### Surrey Heath Borough Council

Valuation Bands							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
130.87	152.68	174.49	196.30	239.92	283.54	327.17	392.60

### Aggregate of Parish and Surrey Heath Borough Council

Valuation Band								
	A	B	C	D	E	F	G	H
Part of Area	£	£	£	£	£	£	£	£
Bisley	160.67	187.44	214.22	241.00	294.56	348.11	401.67	482.00
Chobham	157.40	183.63	209.87	236.10	288.57	341.03	393.50	472.20
Frimley and Camberley	135.94	158.60	181.25	203.91	249.22	294.54	339.85	407.82
West End	158.05	184.39	210.73	237.07	289.75	342.43	395.12	474.14
Windlesham	154.74	180.53	206.32	232.11	283.69	335.27	386.85	464.22

### Total of all Precepts

Valuation Band								
	A	B	C	D	E	F	G	H
Part of Area	£	£	£	£	£	£	£	£
Bisley	1,117.72	1,303.99	1,490.28	1,676.57	2,049.15	2,421.71	2,794.29	3,353.14
Chobham	1,114.45	1,300.18	1,485.93	1,671.67	2,043.16	2,414.63	2,786.12	3,343.34
Frimley & Camberley	1,092.99	1,275.15	1,457.31	1,639.48	2,003.81	2,368.14	2,732.47	3,278.96
West End	1,115.10	1,300.94	1,486.79	1,672.64	2,044.34	2,416.03	2,787.74	3,345.28
Windlesham	1,111.79	1,297.08	1,482.38	1,667.68	2,038.28	2,408.87	2,779.47	3,335.36

- 6. to note that the Council's basic amount of Council Tax for 2015/16 is NOT excessive in accordance with the principles approved under Section 52ZB Local Government Finance Act 1992.**

Note: In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, a recorded vote was taken. The following Members voted in favour of the decision: Councillors David Allen, Rodney Bates, Richard Brooks, Keith Bush, Bill Chapman, Mrs Vivienne Chapman, Ian Cullen, Paul Deach, Tim Dodds, Colin Dougan, Craig Fennell, Liane Gibson, Moira Gibson, Beverley Harding, Edward Hawkins, Josephine Hawkins, Paul Ilnicki, Lexie Kemp, David Mansfield, Charlotte Morley, Adrian Page, Bob Paton, Ken Pedder, Chris Pitt, Joanne Potter, Wynne Price, Audrey Roxburgh, Ian Sams, Pat Tedder, Judi Trow, Valerie White and John Winterton. No Members voted against or abstained from voting.

### **53/C Business Rates Reliefs**

In the autumn statement, the Chancellor had announced changes to business rate reliefs

- a) to extend transitional relief for business rate payers with a 31st March 2010 rateable value of under £50,000, for a further 2 year, to 31st March 2017 and;
- b) to increase the maximum amount available for Retail Relief to £1,500 for 2015/16.

All other aspects of the scheme to remain unchanged.



As these were only temporary changes, the Government expected local authorities to grant the relief using their discretionary relief powers, under section 47 of the Local Government Finance Act 1988, as amended. Both of these reliefs would help smaller businesses.

Central government had committed to fully reimburse local authorities for the cost of these reliefs by way of a section 31 grant provided they fulfil the Government's criteria.

**Resolved**

- i) to grant a local scheme of discretionary relief under section 47 of the Local Government Finance Act 1988, as amended, to extend awards of transitional relief for properties with a rateable value of up to and including £50,000, from 1 April 2015 to 31 March 2017;**
- ii) that the relief be calculated in accordance with Non-Domestic Rating (Chargeable Amounts) (England) Regulations 2009 No. 3343. i.e. In accordance with the rules existing as at 1 March 2015;**
- iii) that any discretionary transitional relief granted be re-calculated in the event of a change to the rating list for the property concerned (retrospective or otherwise); and**
- iv) to increase the amount of discount given in the Business Rates Retail Relief Scheme, as approved by the Council on 26th February 2014, to £1,500 per annum from the current £1,000 per annum, with effect from 1st April 2015.**

**54/C Executive, Committees and Other Bodies**

- (a) Executive – 6 January 2015, 27 January 2015, 24 February 2015 (recommendation only)**

It was moved by Councillor Moira Gibson, seconded by Councillor Keith Bush, and

**Resolved that the minutes of the meetings of the Executive held on 6 January 2015 and 27 January 2015, be received and the recommendations therein be adopted as set out below:**

**85/E The Council Tax Base and the Local Council Tax Support Scheme**

**Resolved that**

- (i) the Local Council Tax Support Scheme for Surrey Heath, approved by Council on 22 January 2013, remains unchanged for 2015/16;**

- (ii) the Executive Head of Finance be authorised to make minor changes to the Local Council Tax Support scheme so as to ensure that where applicable to income calculation it remains in line with Housing Benefit changes introduced by legislation; and**
- (iii) incomes and applicable amounts and non-dependant deductions be uprated in line with the percentages and amounts supplied by DWP and DCLG, and applied to Housing Benefit claims.**

**91/E Reference from the Performance and Audit Scrutiny Committee**

**Resolved that the Treasury Strategy be amended to permit investment in BBB+ rated British banks and building societies for a maximum of 100 days.**

**97/E Treasury Strategy 2015/16**

**Resolved that**

- (i) the Treasury Management Strategy for 2015/16 including the changes to investment criteria and limits shown at Annex B to the Executive Agenda report be approved;**
- (ii) the Treasury Management Indicators for 2015/16 at Annex C to the Executive Agenda report be approved; and**
- (iii) the Annual Minimum Revenue Provision Policy Statement at Annex D to the Executive Agenda report be adopted.**

**107/E Corporate Capital Programme 2015/16**

**Resolved that**

- (i) the new capital bids of £625k for 2015/16, in Annex A to the Executive Agenda report, be approved, and be incorporated into the Capital Programme; and**
- (ii) the Prudential Indicators for 2015/16 to 2017/18, summarised below and explained in Annex D to the Executive Agenda report, in accordance with the requirements of the Chartered Institute of Public Finance and Accountancy's Prudential Code for Capital Finance in Local Authorities 2011 be approved:**

<b>Prudential Indicator</b>	<b>2015/16 Estimated £000</b>	<b>2016/17 Estimated £000</b>	<b>2017/18 Estimated £000</b>
Capital Expenditure	12.108	525	525
Capital Financing Requirement	10,152	9,934	9,741
Ratio of financing costs to net revenue stream	-3.46%	2.37%	2.26%
Incremental impact of investment decisions on Band D council Tax	£1.48	£4.47	£0.14
Operational Boundary	16,000	15,000	15,000
Authorised Limit	18,500	17,400	17,400

- (b) Planning Applications Committee – 15 December 2014, 12 January 2015, and 9 February 2015

It was moved by Councillor Edward Hawkins, seconded by Councillor John Winterton, and

**Resolved that the minutes of the meetings of the Planning Applications Committee held on 15 December 2014, 12 January 2015, and 9 February 2015 be received.**

- (c) External Partnerships Select Committee – 20 January 2015

It was moved by Councillor Josephine Hawkins, seconded by Councillor Paul Deach and

**Resolved that the minutes of the meetings of the External Partnerships Select Committee held on 20 January 2015 be received.**

- (d) Performance and Audit Scrutiny Committee - Audit meeting and Scrutiny meeting - 28 January 2015

It was moved by Councillor David Allen, seconded by Councillor Tim Dodds , and

**Resolved that the minutes of the meetings of the Performance and Audit Scrutiny Committee (Audit meeting and Scrutiny meetings) held on 28 January 2015 be received.**

- (e) Community Services Scrutiny Committee – 5 February 2015

It was moved by Councillor Audrey Roxburgh, seconded by Councillor Paul Deach and

**Resolved that the minutes of the meeting of the Community Services Scrutiny Committee held on 5 February 2015 be received.**

The Council received the report of the Governance Working Group in relation to

- (i) a revised Scheme of Delegation of Functions to Officers in respect of the non- executive functions of Council; and
- (ii) amendments to Council Procedure Rules and the Petitions Scheme.

The revised the Scheme of Delegation of Functions to Officers provided for:

- (a) the migration of delegations from subject headings to the Statutory Officers and Executive Head service areas;
- (b) many of the delegations (particularly those from the Planning Applications Committee, the Licensing Committee and the Council in relation to HR functions) to be dealt with on an exceptions basis;
- (c) the removal of day to day management and administrative actions;
- (d) the removal of outdated and redundant delegations;
- (e) the transfer, to the General Principles, of a number of areas common to officers across the Council such as the service of notices, authorisations to enter premises, taking urgent action, etc.

The Working Group had recommended to the Full Council, in respect of the non-executive, and to the Executive, in respect of the executive functions, that the amended Scheme of Delegation of Functions to Officers be adopted.

The Executive, at its meeting on 27 January 2015, had considered the revised Scheme of Delegation as recommended by the Governance Working Group and had resolved that the revised Scheme in respect of the Executive Functions be adopted.

The Working Group had noted that there were currently no procedure rules to govern Portfolio Holder Question Time and had suggested that such a Procedure Rule should be introduced. It was proposed that this should provide that the total time for Portfolio Holder Question Time would be no more than 20 minutes and emphasise that the time was for the Portfolio Holder to receive questions rather than give speeches.

In addition, the Working Group had reviewed the Council's Petition Scheme and had proposed that the table in paragraph 3.2 of the Scheme be amended to make it clearer that only petitions which had received between 50 and 99 signatures would receive a response from the relevant officer.

**Resolved that**

- (i) the amended Scheme of Delegation of Functions to Officers in respect of the non-executive functions as set out at Annex A to the agenda report, be adopted;
- (ii) a Procedure Rule for Portfolio Holder Question Time be adopted, as follows:

#### **11A. Portfolio Holder Question Time**

**11A.1** The purpose of Portfolio Holder Question Time is to allow Members to ask questions of the Portfolio Holder which relate to their area of responsibility.

**11A.2** One Portfolio Holder, as identified by the Leader, will respond to questions from Members each meeting.

**11A.3** The Portfolio Holder may respond orally, by reference to published material or that which is readily available to the members, or in writing. The Questions will be put and answered without debate.

**11A.3** The total time allocated to Portfolio Holder Question Time will be no more than 20 minutes.

- (iii) the Petitions Scheme at Part 4, Section L of the Constitution be amended as follows:

**3.2** The response from the Council will depend upon the number of signatures received:

<b>Number of signatures received</b>	<b>Minimum response</b>
<b>50 to 99</b>	<b>A response from the relevant officer</b>
<b>100 to 749</b>	<b>A response from the relevant Member of the Executive</b>
<b>750 to 3,499</b>	<b>Referred to the Executive</b>
<b>3,500 or more</b>	<b>Debated at a meeting of the full Council</b>

#### **56/C Portfolio Holder's Question Time**

Councillor Craig Fennell, the Business Portfolio Holder answered questions with regard to his areas of responsibility, in particular in relation to mobile payments in the car parks, the level of use in Main Square Car Park, A30 service road penalty charge notices, floodlit netball pitches, Frimley Lodge Park, the Camberley Theatre and its Café Bar, car parking arrangements for the Theatre's customers and raising the Council's profile in connection with the England Rugby Team and its training facilities at Pennyhill Park.

## **57/C Exclusion of Press and Public**

In accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following item of business on the ground that it involved the likely disclosure of exempt information as defined in the paragraphs of Part 3 of Schedule 12A of the Act as set out below:

<u>Minute</u>	<u>Paragraphs</u>
58/C	3
59/C	3

Note: The minutes below are summaries of the matters considered in Part II of the agenda, the minutes of which it is considered should remain confidential at the present time.

## **58/C Council, Executive and Committees - Exempt**

The Council approved the exempt minutes of the meeting of the Council held on held on 10 December 2014.

It also received the exempt minutes of the meetings of the Executive held on 6 January and 27 January 2015 and made decisions relating to the exempt recommendation made by the Executive.

## **59/C Review of Exempt Items**

The Council reviewed the minutes and decision which had been considered at the meeting following the exclusion of members of the press and public, as they involved the likely disclosure of exempt information.

### **Resolved that**

- (i) 45/C - Exempt Council Minutes of 10 December 2014 - to remain exempt as indicated at Minute 46/C;**
- (ii) 93/E - Future Arrangements for the Arena Leisure Centre - the minute to remain exempt until completion of the negotiations;**
- (iii) 94/E - Grounds Maintenance Contract Delivery from February 2016 - the minute to remain exempt until completion of the negotiations;**
- (iv) 102/E - Waste Contract - the minute to remain exempt;**
- (v) 103/E - Acquisition of Land between Station Road and Chertsey Road Chobham - the minute and the Council's**

**decision to remain exempt until completion of the negotiations.**

Mayor